

Tips for a Successful Summer Internship

Hopefully you've landed a summer internship related to engineering. If not, see our previous article about [how to search for an internship](#) and [think about a backup plan](#) for how to spend your summer if you're not able to secure an internship! Here are a few pointers to help you maximize your experience:

Bring a notebook and pen on your first day, and use it

Takes notes on everything from processes to directions for using equipment/tools, to people's names. You will learn a ton of information in the first few weeks of your internship. Taking notes helps you remember what you're learning and shows your supervisor and colleagues that you take your work seriously.

Keep a list of your successes

Write down your internship responsibilities/accomplishments on a weekly basis throughout the summer so that you can quickly update your resume at the end of your internship.

Make an effort to get to know your coworkers

If your colleagues are all eating lunch together in the break room, join them. When you meet a new person, ask them about what they do or how long they've been with the company. Refrain from asking personal questions until you've built rapport and gotten to know them professionally first.



Ask lots of questions

Asking questions makes it look like you care about your work and the company! Don't be afraid to ask for clarification on assignments if you don't understand what needs to be done. Ask how the projects you work on will contribute to company objectives (which will help when you're updating your resume at the end of the summer).

Be willing to try new things and be okay with failing

Internships are meant to help you develop new skills and gain practical experience in engineering. Like any other learning experience, you'll probably have successes and failures.

Keep in touch when your internship is over

Don't lose those connections you worked so hard to build all summer! Stay in touch with your colleagues from your internship to keep them in your network.

If you haven't found a summer internship yet, check out UIC Careers for current postings!

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Submissions close Friday, June 8th



Collegiate Inventors Competition[®]

EVENTS

BuiltIn Chicago's Top Companies Hiring (CS and Comp E)

Wed. May 2nd | 5:30PM – 7:30PM
329 N. Dearborn St. [RSVP Here](#)

Think Chicago Application Deadline

Engineering Undergrad and Grads
Sun. May 27th [Details Here](#)

Women in IT- Let's Talk About Tech! (RSVP by May 14th)

Wed. June 20th | 4PM – 6:30PM
2500 Lake Cook Rd [Details Here](#)

Machines Conference

Thurs. May 3rd | 7:30AM-6:00PM
Kasbeer Hall in Corboy Law Center at Loyola University [RSVP Here](#)

UIC Alumni & Recent Graduate Job Fair (All Majors)

Thurs. May 31st | 10AM – 2:00PM
Student Center [Details Here](#)

Resume Review Sessions

Mondays 3-4 & Fridays 12-1 PM
ECC - SEO 822 *Bring your resume!* [Info Here](#)

Fall Co-op Opportunity with The Obama Foundation

Applications close on May 14th
[Details Here](#)

SMDP MedTech Application Due

Majors: BioE, ChemE
Fri. June 1st | 12AM – 11PM
[Details Here](#)

LinkedIn Workshops

Every Tuesday | 3-4PM
ECC - SEO 822 *Bring your laptops!* [Info Here](#)

FEATURED EMPLOYERS THIS WEEK:



PROJECT FARMA
OUR TEAM, YOUR ADVANTAGE



REVATURE

Progress Rail
A Caterpillar Company

WOLF FLOW

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