Recruiters love to receive thank-you notes from candidates. We know because one of our staff used to be a recruiter and still to this day remembers the candidates who followed up with her to thank her! A short, concise thank you/follow-up note goes a long way.

Turn each conversation into a connection! Take the business cards and names you received at the career fair and follow up with your target employers. You should consider the individuals you met at the fair to be part of your professional network, so connect on LinkedIn. If you didn’t get the names or business cards of the people you spoke with, you should be able to find them on LinkedIn.

A brief (2-4 sentence) email or personalized LinkedIn connection request reinforces your interest in the employer. Here are some tips on writing a follow-up thank you note:

1. Thank them for taking the time to speak with you at the UIC Tech Career Fair on February 28th.
2. Reiterate your interest in their particular company.
3. Share something unique and memorable that you spoke about to help them recall your encounter!

Be patient. Employers are busy, and they will get back to you according to their busy schedules if they are interested.

Didn’t attend the career fair?

You can still follow up with employers that you’ve applied to! Use the advice above, modifying your message to incorporate why you’re a strong fit for them to meet their business objectives. The ECC can help you if you don’t know where to start. Make an appointment here.

All Majors Career Fair! March 15th

ACM/IEEE International Conf. on Human Robot Interaction
Mon. Mar. 5th-6th | McCormick Pl
Event Details

BorgWarner Info Session
Thurs. Mar. 8th | 5:00PM – 6:30PM
ERF 1043
Event Details

Best Buy Pop-Up
Majors: CS and Comp Eng
Mon. Mar. 19th | 11AM – 1PM
CS Lounge
Event Details

Vail Systems Info Session
Majors: CS, ECE, and CompE
Wed. Mar. 7th | 5PM – 6PM
CS Lounge
Event Details

Chicago Career Fair
Thurs. Mar. 8th | 11AM – 2PM
Congress Plaza Hotel
Event Details

Resume Review Sessions
Mondays 3-4 & Fridays 12-1 PM
ECC – SEO 822 Bring your resume!
Resume Review Session Info

Semler Industries Pop-Up
Majors: ChemE, EE, ME
Wed. Mar. 7th | 10AM – 2PM
ERF & SEO Lobby
Event Details

SDMD BioTech & MedTech
Majors: Bio E, Bio I & Chem E
Thurs. Mar. 8th | 5:30PM
Webinar Info Register Here!

LinkedIn Workshops
Every Tuesday | 3-4PM
ECC - SEO 822 LinkedIn Workshop Info

Follow us to learn about jobs, events, news & more!

CAREER CENTER
816/818/820